

Meeting Minutes

Valley City Barnes County Public Library Board

Date: February 8, 2024

Attending: Deedra Froemke,
Hilde van Gijssel, Kelsey Ihry, Anita Tulp (Director)
Via Zoom: Vicky Lovell
Absent: Dewey Magnuson, Annie Beauchman

Call to Order

The meeting was called to order by Hilde van Gijssel at 5:32pm.

Additions to the Agenda

Anita offered some bills and the engineering proposal for the roof project.

Minutes

The minutes from the January 11, 2024 meeting were reviewed. Deedra Froemke motioned to approve; Kelsey Ihry second. Motion carried.

Financial Report

Director Anita Tulp went over the report that was emailed previously. Deedra Froemke motioned to approve the financials as presented; Kelsey Ihry second. Motion carried.

Roll Call: Hilde van Gijssel: Y Deedra Froemke: Y
 Kelsey Ihry: Y Vicky Lovell: Y

Director's Report

An electronic version was sent out previously. Director Anita Tulp went over a few items on the report. Anita talked with Wes Anderson from the museum and he had some insight on fundraising ideas. We have been offered storage space at the Dutton's building at no cost as a gift to the library from Moe Swanson. Anita will touch base with her and finalize things. Assistant Director Melissa Lloyd is conducting training for other libraries pertaining to summer learning programs. Anita had a computer issue that required repairs.

Committee Reports

Building Committee Roof Update: Hilde van Gijssel gave an update on the fundraising/foundation. They are organizing a few different raffles and a pledge campaign. A fundraising kickoff will be tentatively March 16. An official press release will be coming out soon.

Old Business

Roof Update – Hilde van Gijssel submitted the paperwork for the NDARC loan and we are waiting for feedback from the city and states attorney regarding some details.

Burns Architect Contract – Anita Tulp provided the contract for the roof project at 34k. Kelsey Ihry motioned to approve the contract; Hilde van Gijssel second. Motion carried.

Roll Call: Hilde van Gijssel: Y Deedra Froemke: Y
 Kelsey Ihry: Y Vicky Lovell: Y

Anita also provided a proposal for the structural engineer at 3k. Kelsey Ihry motioned to approve; Vicky Lovell second. Motion carried.

Roll Call: Hilde van Gijssel: Y Deedra Froemke: Y
 Kelsey Ihry: Y Vicky Lovell: Y

Anita provided an invoice for \$787 for Burns Architect for design work. Kelsey Ihry motioned to approve; Vicky Lovell second. Motion carried.

Roll Call: Hilde van Gijssel: Y Deedra Froemke: Y
 Kelsey Ihry: Y Vicky Lovell: Y

Board Member rotation schedules and by-laws updates were discussed. Hilde would extend her term by one year and Deedra would extend her term 3 years. Discussion and voting tabled for the next meeting.

New Business

Director’s review – Hilde van Gijssel will send out the documents to complete Anita’s yearly review.

Policy Review – The policy regarding unattended children and vulnerable adults was reviewed and approved by unanimous consent.

Audit – We have not found anyone local that is certified to conduct audits. We are not legally required to get one, but will continue to ask around for recommendations.

Conversation about the reserve fund – tabled for the next meeting.

Anita provided a bill from Corporate Technologies for \$1320 for her computer repairs. Deedra Froemke motioned to approve; Kelsey Ihry second. Motion carried.

Roll Call: Hilde van Gijssel: Y Deedra Froemke: Y
 Kelsey Ihry: Y Vicky Lovell: Y

Adjournment

Deedra Froemke motioned to adjourn at 6:52pm; Kelsey Ihry second. Motion carried.

Next Meeting
Thursday, March 14, 2024
5:30pm