

Valley City Barnes County Public Library
Profit & Loss Budget vs. Actual
 January through August 2024

	Jan - Aug 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Government Income				
City Fund Income				
City Property Mills	76,570.54	180,600.00	-104,029.46	42.4%
Homestead Credit, City	0.00	0.00	0.00	0.0%
State Aid Public Libraries	7,596.32	7,500.00	96.32	101.3%
Total City Fund Income	84,166.86	188,100.00	-103,933.14	44.7%
County Fund Income				
County Penalty and Interest	251.05	250.00	1.05	100.4%
County Property Mills	139,244.61	149,172.59	-9,927.98	93.3%
Homestead Credit County	887.97	300.00	587.97	296.0%
State Aid Public Libraries	9,123.29	8,500.00	623.29	107.3%
State Aid Telecom	1,252.79	1,250.00	2.79	100.2%
Total County Fund Income	150,759.71	159,472.59	-8,712.88	94.5%
Total Government Income	234,926.57	347,572.59	-112,646.02	67.6%
Light Up the Library	895.00			
Local Donat., Grants, Fund Rais				
Community Donations				
Donations				
Childrens' Programming	230.00	5,000.00	-4,770.00	4.6%
Roof	270,200.00			
Donations - Other	379.07	1,000.00	-620.93	37.9%
Total Donations	270,809.07	6,000.00	264,809.07	4,513.5%
Special Events(Fund Raising)	0.00	1,000.00	-1,000.00	0.0%
Total Community Donations	270,809.07	7,000.00	263,809.07	3,868.7%
Summer Reading Prog. Income	200.00	1,000.00	-800.00	20.0%
Total Local Donat., Grants, Fund Rais	271,009.07	8,000.00	263,009.07	3,387.6%
Other Income				
Interest Earned				
Dacotah Bank Interest	796.52			
Total Interest Earned	796.52			
Library Services Income				
Book Sales	4.45			
Credit Card Machine	-6.97			
Fax Income	79.70	150.00	-70.30	53.1%
Fines Collected	8.00	50.00	-42.00	16.0%
ILL Postage Paid	68.00	100.00	-32.00	68.0%
Misc./headphones	760.54	500.00	260.54	152.1%
Photocopy/Copy income	616.65	900.00	-283.35	68.5%
Total Library Services Income	1,530.37	1,700.00	-169.63	90.0%
Other Funds Source				
BC Housing Authority	1,300.00	1,000.00	300.00	130.0%
BC Museum ILS Cost Share	0.00	500.00	-500.00	0.0%
Litchville Elem. ILS Cost Share	0.00	500.00	-500.00	0.0%
Total Other Funds Source	1,300.00	2,000.00	-700.00	65.0%
Transfer from Memorial Account	0.00	10,000.00	-10,000.00	0.0%
Total Other Income	3,626.89	13,700.00	-10,073.11	26.5%
Total Income	510,457.53	369,272.59	141,184.94	138.2%
Gross Profit	510,457.53	369,272.59	141,184.94	138.2%

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09/09/24

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Accrual Basis

January through August 2024

	Jan - Aug 24	Budget	\$ Over Budget	% of Budget
Expense				
1 People - Who We Are				
Employee Benefits				
Director Health Insurance	5,673.35	9,615.00	-3,941.65	59.0%
Director HSA	3,150.00	3,150.00	0.00	100.0%
ND Workers Compensation	395.66	550.00	-154.34	71.9%
SEP - Employee	5,611.04	9,200.00	-3,588.96	61.0%
Total Employee Benefits	14,830.05	22,515.00	-7,684.95	65.9%
Payroll				
Direct Deposit Fees	259.00	600.00	-341.00	43.2%
Employee Payroll	133,501.56	215,143.80	-81,642.24	62.1%
Medicare Expense	1,935.78	3,119.57	-1,183.79	62.1%
Social Security Expense	8,277.08	13,338.92	-5,061.84	62.1%
Payroll - Other	-258.73			
Total Payroll	143,714.69	232,202.29	-88,487.60	61.9%
Staff Development				
In House Training	312.62	250.00	62.62	125.0%
Memberships and Dues	541.00	750.00	-209.00	72.1%
Off Site Trning & Conf & Virt	46.61	2,000.00	-1,953.39	2.3%
Total Staff Development	900.23	3,000.00	-2,099.77	30.0%
Total 1 People - Who We Are	159,444.97	257,717.29	-98,272.32	61.9%
2 Prod, Prog, Svc - What We Do				
Lib Prog-In Person & Virtual				
Adult Programs	1,282.74	1,200.00	82.74	106.9%
Children's Programs	2,363.46	1,000.00	1,363.46	236.3%
Outreach Programs				
Parade Throws	52.34			
Outreach Programs - Other	10.00	1,000.00	-990.00	1.0%
Total Outreach Programs	62.34	1,000.00	-937.66	6.2%
Summer Reading Prog - Grant	2,334.30			
Summer Reading Program	4,558.68	4,000.00	558.68	114.0%
Teen Programs	463.01	1,200.00	-736.99	38.6%
Total Lib Prog-In Person & Virtual	11,064.53	8,400.00	2,664.53	131.7%
Library Materials				
Physical Materials				
Audio (Audio Books)	0.00	200.00	-200.00	0.0%
Book - Adults	5,469.02	8,000.00	-2,530.98	68.4%
Book - Juvenile	5,038.12	8,000.00	-2,961.88	63.0%
Book - Large Print	4,605.30	6,000.00	-1,394.70	76.8%
Book - Young Adult	1,340.37	3,000.00	-1,659.63	44.7%
Circulating Kits	78.99	1,000.00	-921.01	7.9%
Material Processing Supplies	3,704.08	3,500.00	204.08	105.8%
Newspaper	919.01	1,000.00	-80.99	91.9%
OCLC CAT Express	2,376.88	2,200.00	176.88	108.0%
Periodicals	541.32	500.00	41.32	108.3%
Video (DVD)	3,261.02	5,000.00	-1,738.98	65.2%
Total Physical Materials	27,334.11	38,400.00	-11,065.89	71.2%
Virtual Materials				
eBooks (Overdrive)	0.00	2,000.00	-2,000.00	0.0%
ODIN	145.00	300.00	-155.00	48.3%
Total Virtual Materials	145.00	2,300.00	-2,155.00	6.3%
Total Library Materials	27,479.11	40,700.00	-13,220.89	67.5%

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Library Services				
Advertising & Marketing	3,709.49	5,200.00	-1,490.51	71.3%
Copier Expense	1,443.12	2,000.00	-556.88	72.2%
Credit Card Machine Processing	171.49	200.00	-28.51	85.7%
DVD resurfacing	200.00	400.00	-200.00	50.0%
ILS System	4,430.00	4,600.00	-170.00	96.3%
Postage for ongoing ILL	189.97	200.00	-10.03	95.0%
Website Maintenance-Firespring	0.00	1,440.00	-1,440.00	0.0%
Zero Client Annual	956.00	1,000.00	-44.00	95.6%
Total Library Services	11,100.07	15,040.00	-3,939.93	73.8%
Total 2 Prod, Prog, Svc - What We Do	49,643.71	64,140.00	-14,496.29	77.4%
3 Facility & Infrastructure				
Facility Maintenance				
Exterior				
Exterior Maintenance Exp.				
Building Supplies	45.80	200.00	-154.20	22.9%
General Maintenance & Repair	592.93	800.00	-207.07	74.1%
Yearly Flag Replacement x 4	159.90	325.00	-165.10	49.2%
Total Exterior Maintenance Exp.	798.63	1,325.00	-526.37	60.3%
Grounds Maintenance				
Flower Beds	210.11	1,500.00	-1,289.89	14.0%
Snow & Ice Removal	682.50	1,200.00	-517.50	56.9%
Total Grounds Maintenance	892.61	2,700.00	-1,807.39	33.1%
Total Exterior	1,691.24	4,025.00	-2,333.76	42.0%
Interior				
Int Maint & Rep				
Elevator Maint. Expense	8,250.00	2,100.00	6,150.00	392.9%
Furnace Maint. & Repair	0.00	500.00	-500.00	0.0%
Interior Repairs	533.69	500.00	33.69	106.7%
Library Furniture	407.96	750.00	-342.04	54.4%
Total Int Maint & Rep	9,191.65	3,850.00	5,341.65	238.7%
Janitorial				
Floor Mat Service - Aramark	1,098.10	1,500.00	-401.90	73.2%
Janitorial Services (Open Door)	2,109.00	4,000.00	-1,891.00	52.7%
Janitorial Supplies	1,474.56	3,000.00	-1,525.44	49.2%
Total Janitorial	4,681.66	8,500.00	-3,818.34	55.1%
Total Interior	13,873.31	12,350.00	1,523.31	112.3%
Total Facility Maintenance	15,564.55	16,375.00	-810.45	95.1%
Insurance & Utilities				
Insurance -Building	3,634.00	2,400.00	1,234.00	151.4%
Utilities				
Electric	3,406.33	4,800.00	-1,393.67	71.0%
Electrowatchman	1,101.94	540.00	561.94	204.1%
Garbage	735.00	1,000.00	-265.00	73.5%
Infrastr R &R	120.00	150.00	-30.00	80.0%
Natural Gas -MDU	1,179.67	2,600.00	-1,420.33	45.4%
Storm Sewer	184.75	350.00	-165.25	52.8%
Telephone Expense-BEK	2,426.72	3,400.00	-973.28	71.4%
Water	299.83	500.00	-200.17	60.0%
Total Utilities	9,454.24	13,340.00	-3,885.76	70.9%
Total Insurance & Utilities	13,088.24	15,740.00	-2,651.76	83.2%

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Staff Space & Usage				
IT System				
Equipment Computer	4,660.01	2,000.00	2,660.01	233.0%
Internet Filtering Subscription	0.00	650.00	-650.00	0.0%
Outside IT Expense	4,225.40	7,000.00	-2,774.60	60.4%
Software Expense	3,522.63	1,000.00	2,522.63	352.3%
Total IT System	12,408.04	10,650.00	1,758.04	116.5%
Prof Contract Services				
Attorney Fees	1,698.20			
Auditor Fees	0.00	1,250.00	-1,250.00	0.0%
Total Prof Contract Services	1,698.20	1,250.00	448.20	135.9%
Staff Office				
Dues & Fees	220.02	460.00	-239.98	47.8%
Office Furniture	184.98	750.00	-565.02	24.7%
Office Supplies	1,837.97	1,500.00	337.97	122.5%
Postage, Mailing Service	152.44	500.00	-347.56	30.5%
Total Staff Office	2,395.41	3,210.00	-814.59	74.6%
Total Staff Space & Usage	16,501.65	15,110.00	1,391.65	109.2%
Total 3 Facility & Infrastructure	45,154.44	47,225.00	-2,070.56	95.6%
Uncategorized Expenses	1,000.00			
Total Expense	255,243.12	369,082.29	-113,839.17	69.2%
Net Ordinary Income	255,214.41	190.30	255,024.11	134,111.6%
Net Income	<u>255,214.41</u>	<u>190.30</u>	<u>255,024.11</u>	<u>134,111.6%</u>