

Meeting Minutes

Valley City Barnes County Public Library Board

Date: June 16th, 2022

Attending – Hilde van Gijssel, Deedra Froemke, Vicky Lovell, Joe DeMasi, Melissa Lloyd (assistant director), Josh Bartels (interim director)

Absent – Dewey Magnuson, Tim Kadrmas (final meeting)

Guests - Allen Bloom, Annie Beauchman

Call to Order

Meeting called to order at 5:30 by Hilde van Gijssel.

Additions to Agenda

None.

Approval of Minutes

Minutes from the May 19, 2022 meeting were reviewed. Vicky Lovell motioned to approve; Joe DeMasi second. Approved.

Financial Report

Joe DeMasi motioned to approve the financials as presented; Deedra Froemke second. Approved.

Roll Call: Vicky Lovell: Y Deedra Froemke: Y
Hilde van Gijssel: Y Joe DeMasi: Y

Director's Report

A written report was previously submitted via email. Some discussion was had about our current confidentiality policy and a patron issue with it. After discussion and review, it was decided that staff acted in accordance with our policy and that our policy is sufficient.

Committee Reports

Building Committee – Dewey Magnuson was absent and no new information was available.

Library Director Hiring Committee – Deedra Froemke gave an update. The Director position is posted in multiple areas and the committee will meet as needed.

Old Business

The logo design options were put to a public vote and the “open door” design won the majority. Vicky Lovell motioned to accept the logo; Joe DeMasi second. Approved. We will plan an official reveal of the new logo on September 8th. Information regarding the new marketing plan has been tabled for now. Hilde van Gijssel is going to contact someone about the landscaping and planting of flowers/plants around the library. Volunteers may be needed. A reminder was given about the Pie and Ice Cream Social for Rally in the Valley. Proceeds will be used for the introduction of the new logo and for merchandising. Hilde van Gijssel will be meeting with city and county commissions for the annual presentation. Meetings are tentatively scheduled for June 22 and July 19.

New Business

Interim Library Director Josh Bartels was introduced and welcomed by the Board.

We received an updated quote from Corp Technology for the network rack and it was decided that other quotes should be requested before we make the purchase. Josh Bartels and Allen Bloom will work together to gather a few more bids and possibly find a consultant to assess our tech/network needs going forward.

Deedra Froemke will rewrite the overdue notice letter for review at the next meeting. It was requested that a No Parking sign be created for the North side of the parking lot. Staff have been given approval to purchase the sign.

Deedra Froemke will be added as a signer for the bank account. Changes will be made at the bank after the next elections. Vicky Lovell motioned to approve; Joe DeMasi second. Approved.

Roll Call: Vicky Lovell: Y Deedra Froemke: Y
Hilde van Gijssel: Y Joe DeMasi: Y

The Board decided to form a tech planning committee to address current and future needs in technology and networking. Interim director Josh Bartels will make a list of his needs and how many/who he would like to have on the committee. Committee will be composed of library staff, board members, and/or community members, tech experts. Volunteers are welcome.

One of the outdoor faucet pipes burst during the winter. There is no visible damage, but the faucet is inoperable. Josh Bartels will contact area plumbers to get an estimate on repairs.

Other

Parade logistics were discussed for Rally in the Valley, including the timing and coordination of volunteers.

Adjournment

Vicky Lovell motioned to adjourn; Joe DeMasi second. Adjourned at 7:08pm.

Next meeting

Thursday July 21st, 2022 5:30pm