

Meeting Minutes

Valley City Barnes County Public Library Board

Date: November 30, 2023

Attending: Hilde van Gijssel, Deedra Froemke, Vicky Lovell,
Annie Beauchman, Kelsey Ihry, Anita Tulp (Director)
Absent: Dewey Magnuson

Call to Order

The meeting was called to order by Hilde van Gijssel at 5:32pm.

Additions to the Agenda

Cyber security Proposal.

Minutes

The minutes from the October 19, 2023 meeting were reviewed. Deedra Froemke motioned to approve; Vicky Lovell second. Motion carried.

Financial Report

Director Anita Tulp went over the report that was emailed previously. Kelsey Ihry motioned to approve the financials as presented; Annie Beauchman second. Motion carried.

Roll Call:	Hilde van Gijssel: Y	Deedra Froemke: Y
	Vicky Lovell: Y	Kelsey Ihry: Y
	Annie Beauchman: Y	

Director's Report

An electronic version was sent out previously. Anita Tulp reviewed a few items in the report. The dropbox has been reinstalled in its original spot after the construction project. Grant applications have been submitted for the roof project.

Committee Reports

Building Committee Roof Update: Progress report from Burns Architect and approval of bill. Hilde van Gijssel gave an update on the project and some new funding sources. Invoices for Burns Architect were submitted and approved.

Roll Call:	Hilde van Gijssel: Y	Deedra Froemke: Y
	Vicky Lovell: Y	Kelsey Ihry: Y
	Annie Beauchman: Y	

Old Business

Board Member Rotation – tabled until January

Disaster Plan – tabled until January

New Business

Collection Development policy revision for HB1205: The updated policy was reviewed. Vicky Lovell motioned to approve; Deedra Froemke second. Approved.

Meeting Room Display & Policy: Kelsey Ihry motioned to approve the first reading and forgo a second reading; Annie Beauchman second. Approved.

Staff Appreciation: Gift cards for the staff were suggested. Annie Beauchman motioned to approve the purchase of \$100 gift cards for all current employees; Kelsey Ihry second. Motion carried.

Roll Call: Hilde van Gijssel: Y Deedra Froemke: Y
 Vicky Lovell: Y Kelsey Ihry: Y
 Annie Beauchman: Y

Cyber security proposal: Anita Tulp went over the proposal to upgrade computers that are old and not functioning as well.

2024 Budget: 2024 proposed budget was reviewed and discussed. Annie Beauchman motioned to approve employee raises at 5%; Kelsey Ihry second. Motion carried.

Roll Call: Hilde van Gijssel: Y Deedra Froemke: Y
 Vicky Lovell: Y Kelsey Ihry: Y
 Annie Beauchman: Y

Adjournment

Deedra Froemke motioned to adjourn at 7:00pm; Vicky Lovell second. Motion carried.

Next Meeting

Thursday, December 21, 2023

5:30pm