

Minutes

Valley City Barnes County Public Library Board

Date: April 11, 2017

Present: Botz, Metcalf, Chandler, Remick, Carlsrud

Absent: Dahlberg

Staff present: Hammel, Jorissen

I. Call to Order

II. Additions to agenda

III. Minutes:

March 21, 2016

IV. Financial Report:

1. Susan

V. Director's Report:

1. Received notification from Elm-USA regarding change in billing procedure for DVD resurfacing machine, now has a \$25 minimum monthly change. Director adjusted budget up \$50 to account for the new charge.
2. Director received email from Senators Heitkamp and Hoeven regarding the board's advocacy letter to preserve funding for IMLS. Copy in packet.
3. The closet enclosure has been finished. One of the doors is undersized, manufacturer will be supplying a correctly sized door, no charge, in a couple weeks. Lisa has been contacted regarding painting. Director will be installing A/V equipment and cabling.
4. Director is continuing work on roll over budget and replacement reserve budget.
5. The website is now live. Director and staff are continuing to add and update content.
6. Director will be attending the Renewal and Development Conference held by the ND state library Monday and Tuesday next week.
7. Director contacted COC regarding Rally events and using the library's parking lot. No decision has been made yet but COC will most likely want to use the lot again and thanked us for our interest in continuing to partner with events.

VI. Policy Review:

1. Internet access policy

VII. Old Business:

1. Foundation
2. Strategic plan and bylaws

VIII. New Business:

1. Direct deposit for SEP and HSA. Online bill pay.

IX. Other:

- 1.

X. Adjournment

**Next meeting:
Tuesday May 9, 2017 5:05pm**