

Meeting Minutes

Valley City Barnes County Public Library Board

Date: May 18, 2023

Hilde van Gijssel, Deedra Froemke, Vicky Lovell,
Anita Tulp (Director)
Absent: Dewey Magnuson, Annie Beauchman

Call to Order

Meeting was called to order by Hilde van Gijssel at 5:26pm.

Additions to Agenda

Add the proposal for additional work to repair water damaged reading nook.

Minutes

The minutes from the April 20, 2023 meeting were reviewed. Deedra Froemke motioned to approve; Hilde van Gijssel second. Motion carried.

Financial Report

Anita Tulp went over the financials that were emailed previously. We should be at 46% of the budget. Adjustments should be made next year for the furnace maintenance, which is over budget so far. Deedra Froemke motioned to approve the financials as presented; Hilde van Gijssel second. Motion carried.

Roll Call:	Vicky Lovell: Y	Deedra Froemke: Y
	Hilde van Gijssel: Y	Annie Beauchman: A
	Dewey Magnuson: A	

Director's Report

An email version was sent out previously. Anita Tulp went over a few items on the report. The middle room remodel has started and has run into a variety of issues. Contractors have been contacted about the roof and so far, no one wants to tackle the job unless we replace the entire roof. Kelly Kohn gave a proposal for the electrical for the middle room and reading nook. National Library Week went well. Summer Learning will start on May 30th and volunteers are needed for the kickoff. The men's bathroom issue has been fixed. Anita purchased a few items from the liquidation sale in Fargo to replace some furniture. After feedback from patrons, name tags were ordered for the staff. Acoustic panels were ordered for the multipurpose room to help with some of the sound issues we are having with remote meetings/events. The pie and ice cream social is June 17th during Rally in the Valley.

Committee Reports

Building Committee – Director Anita Tulp gave an update on the roof project. Additional bids are being sought. Michael Burns will be here at the end of the month to go over the project and put it out for bid. Deedra Froemke will check with the city to see if they have any record of prior building permits from the old addition which might contain blueprints that could help the process.

Old Business

The city commission appointed Kelsey Ihry to the board and will start next month. Her term would be up for renewal in 2025.

The proposal to add a youth board member will be revisited later this year.

New Business

The proposal from Kohn Electric for the middle room electrical work was presented for \$1756.20 and would be budgeted through the donated funds set aside for the project. Vicky Lovell motioned to accept the quote; Hilde van Gijssel second. Motion carried.

Roll Call: Vicky Lovell: Y Deedra Froemke: Y
 Hilde van Gijssel: Y Annie Beauchman: A
 Dewey Magnuson: A

The 2023-2024 proposal from ACB Snow Removal was presented for \$65 per snow event. The city will handle sidewalks and the parking lot and ACB would handle the rest. Deedra Froemke motioned to accept the quote; Hilde van Gijssel second. Motion carried.

Roll Call: Vicky Lovell: Y Deedra Froemke: Y
 Hilde van Gijssel: Y Annie Beauchman: A
 Dewey Magnuson: A

A proposal was made to remodel the director's office, relocate the assistant director, and to paint some of the spaces. After concerns were raised regarding the roof funding and being conservative with funds, Vicky Lovell motioned to postpone the bid until October; Deedra Froemke second but added that we could revisit the issue if another bid is significantly cheaper. Anita Tulp will check into some other options that might be more cost effective and could get us through in the meantime.

A proposal from Clutch Media was reviewed at \$400/month for six months with an option to continue after 6 months and he would handle social media posts. Hilde van Gijssel motioned to approve. With no second, Hilde revised the proposal to use \$1200 from the advertising budget and offer a 3 month trial. If we decide to continue next year over summer learning, funds would come from the summer learning budget. Deedra Froemke second. Motion carried.

Roll Call: Vicky Lovell: Y Deedra Froemke: Y
 Hilde van Gijssel: Y Annie Beauchman: A
 Dewey Magnuson: A

A representative to the Foundation is needed to fill Allen Blume's position. Hilde van Gijssel will visit with Joe DeMasi to see if he would be interested and we will discuss at the next meeting.

Library staff has made a request to be closed on Saturday, June 17th during Rally in the Valley weekend to free up staff for the parade and pie and ice cream social. Vicky Lovell motioned to be closed; Deedra Froemke second. Motion carried.

The MOU with the city was reviewed. Deedra Froemke motioned to approve. With no second, the motion failed. Vicky Lovell will gain input from the States Attorney to see if the county has any obligations as well. The item will be revisited at the next meeting.

HB 1205 passed through the legislature and we are waiting on further direction from the State. The bill addresses explicit material in the children's section. Staff have reviewed some items out of an abundance of caution and have sought input from other libraries. Currently the only items in that section that could be flagged for removal would be potty training materials/stories and we have not received any clarification pertaining to those materials.

Quote from Taurus Handyman to remedy water issues in the nook was reviewed at \$775. Vicky Lovell motioned to accept the bid; Deedra Froemke second. Motion carried.

Roll Call:	Vicky Lovell: Y	Deedra Froemke: Y
	Hilde van Gijssel: Y	Annie Beauchman: A
	Dewey Magnuson: A	

Adjournment

Vicky Lovell motioned to adjourn at 6:48pm; Deedra Froemke second. Motion carried.

Next Meeting
Thursday, June 15th, 2023
5:30pm