

Valley City Barnes County Public Library Board Minutes

Date: November 14, 2017

Members Present: Remick, Chandler, Dahlberg

Members Absent: Botz, Metcalf, Powell

Staff Present: Library Director Hammel, Book-keeper Jorrissen

- I. Call to Order by Liz Chandler at 5:10 pm.**
- II. Additions to agenda—Foundation account; resignation. Added under “other”**
- III. Minutes:** October 17, 2017; Approved by consensus
- IV. Financial Report:**
 1. Jorrissen reported that the budget is on track; she is working with librarians to complete orders before year end. Remick moved to accept the financial report; seconded by Chandler; motion approved by unanimous roll call vote.
- V. Director’s Report:**
 1. Sara’s last day was the end of October. She is starting to get settled into her new position at West Fargo PL.
 2. Director hired Megan Fuller to be acting teen librarian. Megan is a fulltime student at VCSU and has another fulltime work position so her hours here are limited. She is seriously considering a career in librarianship and is bringing a lot of energy and enthusiasm.
 3. Director also hired Kristi Anderson who will be acting as an on-call substitute to cover absences. Kristi has 30 years’ experience as a school librarian and 4 additional years working at the VCSU library.
 4. Installation of new flooring has commenced.
- VI. Old Business:**
 1. Edward Jones account; Nancy Hermanson is unable to come to November meeting. We have set up for her to attend the December meeting.
 2. Smart board- the director is still investigating additional funding resources
- VII. New Business:**
 1. Preliminary budget for 2018. Board asked Director to develop scenarios for salary increases at 1% and 2%. Board discussed budget numbers for IT and Summer Learning. These will be presented at the December meeting.

VIII. Other:

1. Foundation: Chandler and Remick will explore setting up an account to receive funds.
2. Dahlberg indicated that she will be resigning from the Board due to increasing obligations at home and at work.

IX. Adjournment at 6:05 pm

**Next meeting:
Tuesday December 12, 2017 5:05pm**