Agenda

Valley City Barnes County Public Library Board

Date: Thursday, June 11, 2026, 5:30 pm

Members Present: Anita, Tulp, Megan Bergman, Vicky Lovell, Phil Mueller, and Kristi Anderson

Member Absent: Dewey Magnuson, and Kelsey Carlson

Others: Deedra Froemke Carnegie Committee

I. **Call to Order –** Vicky called the meeting to order at 5:32

II. **Additions to agenda –** Anita wants to add Grant Pomeroy Foundation grant to add to agenda and foundation report to go under committee reports. Kristi moved to add additions to agenda Phil seconded. All in favor.

III. **Public Comments** – No individual for public comment.

IV. **Minutes:**
April 2026 minutes (There are no May minutes) – Kristi motioned to approve the meeting minutes for April, Megan seconded. All in favor.

V. **Financial Report:**
April Financials, May Financials – Library should be at 41.5% and we are at 42.7% for May, motioned to approve the April Financials as they are written. Phil seconded. Phil motioned to approve May financials as they are written. Kristy seconded

Roll Call April: Vicky Lovell - Yes | Megan Bergman - Yes
Phil Mueller - Yes | Kristi Anderson - Yes

Roll Call May: Vicky Lovell - Yes | Megan Bergman - Yes
Phil Mueller - Yes | Kristi Anderson – Yes

VI. **Committee Reports:**
Carnegie Committee report by Deedra Froemke - They are working on getting the city to have the road blocked off for the event in August. Everything has been ordered and on budget. Longer term projects – the baby changing station, it has been approved by the Foundation Committee and will be ordered. The rest of the money may go to lighting the flagpole, and having the historic sign put in. They have an estimate from the electric and will talk with the committee. The total cost will be under $3000. They have talked about putting a patio outback to have engravable bricks.

Foundations Committee – Met on Monday They are having some discussion on how to complete taxes due to the money coming for the restoration and roof, they are looking into that. They must report those funds and taxes will be more in depth. Ice cream and pie social, everything is organized and they are looking for donations for pie. Joe has picked up application for quilt raffle, and they have three and are looking for some more. Will start selling tickets and drawing will be October 5th. Foundation approved up to $3000 for the sign for electrical and they would like a plug in around the sign. They also approved the baby changing station for the bathroom. Flag day documentary on Monday 15th at 7:00pm. Monday October 5th trying to have presentation about

Andrew Carnegie also a comedian come in to do a free program. Katelyn applied for a grant from the Association for Small and Rural Libraries, employee would take classes to bring technology into the community, and she got the grant for $25,000. She will have to go to the conference this year and next year and take classes. In 2027, she will have to have program planned and then tell them how successful it is in the library. Talked about fire alarm system update, and the foundation approved $30,000 to pay for the whole update.

VII. Policy Reviews / approval

A look at the Weeding Policy recently reviewed and approved in Oct. 2025

Comparison to other Policies. – Vicky feels that the library is library is weeding too frequently. She would like to see Folklore for 5 years instead of three. She also wanted Space and Astronomy to be 10 years, and Megan felt that science changes too quickly. There was a discussion for Medicine and Health, and it would stay at 5 years. Automotive repair to be changed to 5 years instead of 2 years. There was discussion about the weeding policy is a guideline and it does not necessarily mean that it will be weeded when it hits that year. The library staff will have discussions about particular books if they are needed before those books are weeded.

Changes to be made to the policy are as follows:

Folklore to 5 years instead of 3 years

Automotive to 5 years instead of 2 years.

Add award winning titles that have not circulated in 3 years to adult fiction have the adult fiction, juvenile fiction and young adult fiction the be the same.

Anita will make the changes, and it will be brought back to a meeting for approval.

Seed Library Policy—draft proposal – new policy to the library this year. Anita looked around and came up with this policy. Megan to approve this motion as written and Kristi seconded. All in favor.

VIII. Old Business:

*Outreach librarian job description draft – table to next meeting
Review of Strategic Plan draft - table for next meeting
Thoughts for a tagline? - everyone highlighted taglines that interested them and Anita will put them together.
Director's evaluation? – Print them out and give to Vicky or bring into library and she will pick it up.
Fire Alarm System proposals - Kristi makes a motion to approve the fire alarm system, Electro Watchman at $14,500 and Hi-Line electric at $14,500. Phil seconded.

Roll Call: Vicky Lovell - Yes | Megan Bergman - Yes
Phil Mueller - Yes | Kristi Anderson – Yes

Phil motioned to approve Flagpole and sign for the Carnegie committee for cap of $3,000 and Kristi seconded.

Roll Call: Vicky Lovell - Yes | Megan Bergman - Yes
Phil Mueller - Yes | Kristi Anderson - Yes

IX. New Business:

Library audit—tabled at the last meeting – it is not required to do one and it will cost. We can do a spot check which would be more reasonable. Anita will look into the cost of a spot check audit. Motion to add Amy Johnson as our bookkeeper to the bank resolution for ability to do online banking and download statements. Vicky moved to have Amy Johnson as the bookkeeper to add to the resolution for the ability to do online banking and downloading statements. Megan seconded. All in favor.

Library Security Cameras – There was discussion of security cameras inside the library. There are cameras outside but non-inside. They have cameras but the system that they are hooked up to is 10 years old. Anita would need to check to see what would be needed for the cameras to be in working order. Anita will look into to see if the camera system can be used and maybe using the Vison grant for it.

Grant Pomeroy Foundation grant – Do we want a sign that would say we are on the national registry. There are two different signs that we would be able to choose from, and they would purchase the sign. Vicky made a motion to apply for the grant for the bigger sign. Megan seconded. All in Favor.

X. Director's Report:

June Director's Report – the potholes were fixed on the parking lot, and the board is thankful this was done.

XI. Adjournment: Phil moved for adjournment, Kristi seconded. All in Favor Meeting was adjourned at 7:10pm

XII. Addendum to June 11, 2026, meeting minutes:

Vicky Lovell entered a motion to add Amy Johnson, VCBC Public Library Bookkeeper, to the library's general bank account at Dacotah Bank as a signatory for the purpose of online banking and emergency signing. The motion was seconded by Kristi Anderson.

Vicky – yes Kristi – yes Kelsey – yes Megan – yes Phil – yes Dewey – A

Motion carried. Effective this date of June 18, 2026.

Next meeting:
Thursday, July 23, 2026, 5:30 pm