

Minutes

Valley City Barnes County Public Library Board

Date: September 4, 2018

Members present: Botz, van Gijssel, Powell, Carlblom

Members absent: Remick

Staff present: Hammel

- I. **Call to Order:** 6:32 President Botz
- II. **Additions to agenda:** new business; change of regular monthly meeting date
- III. **Minutes:**
July 24, 2018
Motion to accept van Gijssel, second Carlblom, approved unanimously
- IV. **Financial Report:**
 1. Director
Motion to accept Powell, second van Gijssel, approved unanimously via rollcall
- V. **Director's Report:**
 1. Summer reading results: 214 children signed up, 89 completed. This is the best completion percentage we have ever had.
 2. Code Club grant from Prenda. Covers a one-year subscription with a value of \$2500.
 3. We are having difficulties with the upgrade from Useful, our patron computer system. The system has a lot of glitches and Useful's customer service has gone from mediocre to really bad so director has started investigating alternatives.
 4. Director attended the Summer Summit at West Fargo PL. Staff from the ND State Library discussed the annual report and state aid. After lunch representatives from AARP presented a workshop about teaching seniors to use computers.
 5. Director attended Back to School night at Litchville elementary. He signed up 18 new library cards. Additionally, he had a short discussion with the school principal and superintendent about providing use of our ILS and collection sharing. Director is working on a cost breakdown to "add" a branch.
 6. Director attended the VCSU marketplace Friday during welcome weekend. We were setup next to the VCSU library and had a good banter about who was "the fun" library.
 7. Our new intern Tiana Peterson will be starting September 5th. She will be rotating through various aspects of public librarianship this fall for a total of 120 hours.
 8. Staff is settling into our fall schedule. The library has some type of program scheduled almost every day in September.
 9. The library started hosting a D&D group on Saturdays.
 10. Director is coaching Special Olympics soccer again this fall.
 11. Director will be attending the ND Library Association annual conference in Minot the beginning of October.
 12. Director will be taking vacation time over the next couple months.

Board requested additional details be provided for event attendance particularly duplicate events with different groups. Director will discuss with staff how to best accomplish request.

VI. Policy Review:

1. Patron conduct policy - tabled

VII. Old Business:

1. Bylaws - tabled
2. Parking lot: committee report
Powell: city commission wants to slow down to get more information regarding costs
Van Gijssel: proposed the need to draw up a formal lease agreement regarding rights and responsibilities of both parties
Carlblom: liability for damages to property needs to be responsibility of renter/lease
Motion to accept van Gijssel, second Carlblom; Parking lot committee is to write a lease proposal for board review, give approved copy to Carlblom for him to present to county attorney for review, reviewed copy brought back to library board for final approval and vote, then presented to school board for their consideration and approval.
Approved unanimously
3. Board nominations for open position
4. Motion Carlblom, second Powell to recommend Ruth Berg to the city commission for the open board position, approved unanimously
5. Director's review – tabled until October

VIII. New Business:

1. Liability insurance - tabled
2. Change of regular monthly meeting date - tabled

IX. Other:

- 1.

X. Adjournment

**Next meeting:
Tuesday , 2018 5:05pm**