

Valley City Barnes County Public Library
Profit & Loss Budget vs. Actual
 January through August 2023

	Jan - Aug 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Government Income				
City Fund Income				
City Property Mills	147,905.56	173,100.00	-25,194.44	85.4%
Homestead Credit, City	5,157.89	0.00	5,157.89	100.0%
State Aid Public Libraries	7,049.78	8,218.75	-1,168.97	85.8%
Total City Fund Income	160,113.23	181,318.75	-21,205.52	88.3%
County Fund Income				
County Penalty and Interest	301.50	250.00	51.50	120.6%
County Property Mills	144,594.52	151,274.23	-6,679.71	95.6%
Disabled Veteran's HSTD	0.00	200.00	-200.00	0.0%
Homestead Credit County	324.27	300.00	24.27	108.1%
State Aid Public Libraries	8,281.66	11,845.00	-3,563.34	69.9%
State Aid Telecom	1,252.79	1,250.00	2.79	100.2%
Total County Fund Income	154,754.74	165,119.23	-10,364.49	93.7%
Total Government Income	314,867.97	346,437.98	-31,570.01	90.9%
Local Donat., Grants, Fund Rais				
Community Donations				
Donations				
Childrens' Programming	5,000.66			
Staff Developmnt	50.00			
Donations - Other	3,051.44	1,000.00	2,051.44	305.1%
Total Donations	8,102.10	1,000.00	7,102.10	810.2%
Special Events(Fund Raising)	1,012.00	500.00	512.00	202.4%
Total Community Donations	9,114.10	1,500.00	7,614.10	607.6%
Summer Reading Prog. Income	1,000.00	1,000.00	0.00	100.0%
Total Local Donat., Grants, Fund Rais	10,114.10	2,500.00	7,614.10	404.6%
Other Income				
Interest Earned				
Dacotah Bank Interest	1,221.75			
Total Interest Earned	1,221.75			
Library Services Income				
Book Sales	4.65	50.00	-45.35	9.3%
Credit Card Machine	0.00	200.00	-200.00	0.0%
Fax Income	161.85	100.00	61.85	161.9%
Fines Collected	16.45	200.00	-183.55	8.2%
ILL Postage Paid	117.00	50.00	67.00	234.0%
Misc./headphones	676.40			
Photocopy/Copy income	704.20	700.00	4.20	100.6%
Total Library Services Income	1,680.55	1,300.00	380.55	129.3%
Other Funds Source				
BC Housing Authority	1,300.00	1,000.00	300.00	130.0%
BC Museum ILS Cost Share	0.00	500.00	-500.00	0.0%
Litchville Elem. ILS Cost Share	0.00	500.00	-500.00	0.0%
Total Other Funds Source	1,300.00	2,000.00	-700.00	65.0%
Transfer from Memorial Account	0.00	6,000.00	-6,000.00	0.0%
Total Other Income	4,202.30	9,300.00	-5,097.70	45.2%
Uncategorized Income	992.79			
Total Income	330,177.16	358,237.98	-28,060.82	92.2%

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Gross Profit	330,177.16	358,237.98	-28,060.82	92.2%
Expense				
1 People - Who We Are				
Employee Benefits				
Director Health Insurance	6,629.85	21,000.00	-14,370.15	31.6%
Director HSA	3,000.00	3,150.00	-150.00	95.2%
ND Workers Compensation	544.17	500.00	44.17	108.8%
SEP - Employee	3,926.08	9,600.00	-5,673.92	40.9%
Total Employee Benefits	14,100.10	34,250.00	-20,149.90	41.2%
Payroll				
Direct Deposit Fees	485.00	300.00	185.00	161.7%
Employee Payroll	120,491.52	190,000.00	-69,508.48	63.4%
Medicare Expense	1,747.12	2,750.00	-1,002.88	63.5%
Social Security Expense	7,470.47	11,700.00	-4,229.53	63.9%
Total Payroll	130,194.11	204,750.00	-74,555.89	63.6%
Staff Development				
In House Training	292.87	250.00	42.87	117.1%
Memberships and Dues	608.00	750.00	-142.00	81.1%
Off Site Trning & Conf & Virt	0.00	2,000.00	-2,000.00	0.0%
Total Staff Development	900.87	3,000.00	-2,099.13	30.0%
Total 1 People - Who We Are	145,195.08	242,000.00	-96,804.92	60.0%
2 Prod, Prog, Svc - What We Do				
Lib Prog-In Person & Virtual				
Adult Programs	509.86	1,200.00	-690.14	42.5%
Children's Programs	371.48	1,800.00	-1,428.52	20.6%
Children's Programs - Gift Mone	450.00			
Outreach Programs				
Parade Throws	2,641.97	1,500.00	1,141.97	176.1%
Outreach Programs - Other	1,483.22	500.00	983.22	296.6%
Total Outreach Programs	4,125.19	2,000.00	2,125.19	206.3%
Summer Reading Program	4,839.48	4,000.00	839.48	121.0%
Teen Programs	523.10	1,800.00	-1,276.90	29.1%
Total Lib Prog-In Person & Virtual	10,819.11	10,800.00	19.11	100.2%
Library Materials				
Physical Materials				
Audio (Audio Books)	197.47	400.00	-202.53	49.4%
Book - Adults	5,249.97	9,000.00	-3,750.03	58.3%
Book - Juvenile	6,247.25	8,000.00	-1,752.75	78.1%
Book - Large Pring	4,172.00	5,000.00	-828.00	83.4%
Book - Young Adult	1,663.93	3,000.00	-1,336.07	55.5%
Circulating Kits	380.41	1,000.00	-619.59	38.0%
Material Processing Supplies	3,258.39	4,000.00	-741.61	81.5%
Newspaper	852.00	1,000.00	-148.00	85.2%
OCLC CAT Express	1,967.00	3,000.00	-1,033.00	65.6%
Periodicals	1.00	1,000.00	-999.00	0.1%
Video (DVD)	3,036.13	5,000.00	-1,963.87	60.7%
Total Physical Materials	27,025.55	40,400.00	-13,374.45	66.9%
Virtual Materials				
eBooks (Overdrive)	2,000.00	4,000.00	-2,000.00	50.0%
ODIN	67.00	300.00	-233.00	22.3%
Total Virtual Materials	2,067.00	4,300.00	-2,233.00	48.1%
Total Library Materials	29,092.55	44,700.00	-15,607.45	65.1%

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Library Services				
Advertising & Marketing	3,929.62	4,000.00	-70.38	98.2%
Copier Expense	1,894.77	2,300.00	-405.23	82.4%
Credit Card Machine Processing	142.85			
DVD resurfacing	200.00	400.00	-200.00	50.0%
ILS System	4,410.00	4,600.00	-190.00	95.9%
Postage for ongoing ILL	107.78	150.00	-42.22	71.9%
Website Maintenance-Firespring	1,260.00	1,200.00	60.00	105.0%
Zero Client Annual	956.00	800.00	156.00	119.5%
Total Library Services	12,901.02	13,450.00	-548.98	95.9%
Total 2 Prod, Prog, Svc - What We Do	52,812.68	68,950.00	-16,137.32	76.6%
3 Facility & Infrastructure				
Facility Maintenance				
Exterior				
Exterior Maintenance Exp.				
Building Supplies	17.71	500.00	-482.29	3.5%
General Maintenance & Repair	2,354.50	500.00	1,854.50	470.9%
Yearly Flag Replacement x 4	0.00	325.00	-325.00	0.0%
Total Exterior Maintenance Exp.	2,372.21	1,325.00	1,047.21	179.0%
Grounds Maintenance				
Flower Beds	632.16	2,000.00	-1,367.84	31.6%
Snow & Ice Removal	58.69	100.00	-41.31	58.7%
Total Grounds Maintenance	690.85	2,100.00	-1,409.15	32.9%
Total Exterior	3,063.06	3,425.00	-361.94	89.4%
Interior				
Int Maint & Rep				
Elevator Maint. Expense	100.00	2,100.00	-2,000.00	4.8%
Furnace Maint. & Repair	996.74	500.00	496.74	199.3%
Interior Repairs	692.25	500.00	192.25	138.5%
Library Furniture	689.96	750.00	-60.04	92.0%
Total Int Maint & Rep	2,478.95	3,850.00	-1,371.05	64.4%
Janitorial				
Floor Mat Service - Aramark	955.43	1,200.00	-244.57	79.6%
Janitorial Services (Open Door)	1,771.00	4,000.00	-2,229.00	44.3%
Janitorial Supplies	1,550.75	3,000.00	-1,449.25	51.7%
Total Janitorial	4,277.18	8,200.00	-3,922.82	52.2%
Total Interior	6,756.13	12,050.00	-5,293.87	56.1%
Total Facility Maintenance	9,819.19	15,475.00	-5,655.81	63.5%
Insurance & Utilities				
Insurance -Building	2,286.00	2,400.00	-114.00	95.3%
Utilities				
Electric	3,263.52	4,800.00	-1,536.48	68.0%
Electrowatchman	540.00	540.00	0.00	100.0%
Garbage	684.00	1,000.00	-316.00	68.4%
Infrastr R &R	104.00	150.00	-46.00	69.3%
Natural Gas -MDU	1,817.08	2,730.00	-912.92	66.6%
Storm Sewer	200.12	440.00	-239.88	45.5%
Telephone Expense-BEK	2,212.46	3,200.00	-987.54	69.1%
Water	321.05	750.00	-428.95	42.8%
Total Utilities	9,142.23	13,610.00	-4,467.77	67.2%
Total Insurance & Utilities	11,428.23	16,010.00	-4,581.77	71.4%
Staff Space & Usage				
IT System				

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Equipment Computer	0.00	2,000.00	-2,000.00	0.0%
Internet Filtering Subscription	0.00	650.00	-650.00	0.0%
Outside IT Expense	4,483.60	7,000.00	-2,516.40	64.1%
Software Expense	1,029.90	1,000.00	29.90	103.0%
Total IT System	5,513.50	10,650.00	-5,136.50	51.8%
Prof Contract Services				
Attorney Fees	1,000.00			
Auditor Fees	0.00	1,250.00	-1,250.00	0.0%
Total Prof Contract Services	1,000.00	1,250.00	-250.00	80.0%
Staff Office				
Dues & Fees	320.00	400.00	-80.00	80.0%
Office Furniture	733.82	750.00	-16.18	97.8%
Office Supplies	1,108.23	1,500.00	-391.77	73.9%
Postage, Mailing Service	334.20	350.00	-15.80	95.5%
Total Staff Office	2,496.25	3,000.00	-503.75	83.2%
Total Staff Space & Usage	9,009.75	14,900.00	-5,890.25	60.5%
Total 3 Facility & Infrastructure	30,257.17	46,385.00	-16,127.83	65.2%
Uncategorized Expenses	503.50			
Total Expense	228,768.43	357,335.00	-128,566.57	64.0%
Net Ordinary Income	101,408.73	902.98	100,505.75	11,230.5%
Other Income/Expense				
Other Income				
Insurance Proceeds	8,668.25			
Total Other Income	8,668.25			
Net Other Income	8,668.25			
Net Income	110,076.98	902.98	109,174.00	12,190.4%