

Valley City Barnes County Public Library Profit & Loss Budget Performance

October 2021 through September 2022

Actual

	Oct '21 - Sep 22	2022 Budget	2023 Budget
Ordinary Income/Expense			
Income			
Government Grants			
Retail Image Grant	2,755.18		
Total Government Grants	2,755.18		
Government Income			
City Fund Income			
City Property Mills	142,395.82	160,100.00	173,100.00
Homestead Credit, City	4,992.79	4,200.00	
State Aid Public Libraries	0.00	10,000.00	8,218.75
Total City Fund Income	147,388.61	174,300.00	181,318.75
County Fund Income			
County Penalty and Interest	459.02	250.00	250.00
County Property Mills	144,125.34	148,086.00	151,274.23
Disabled Veteran's HSTD	0.00	200.00	200.00
Homestead Credit County	0.00	300.00	300.00
State Aid Public Libraries	20,063.75	10,000.00	11,845.00
State Aid Telecom	1,252.79	1,250.00	1,250.00
Total County Fund Income	165,900.90	160,086.00	165,119.23
Total Government Income	313,289.51	334,386.00	346,437.98
Local Donat., Grants, Fund Rais			
Community Donations			
Bridges Art Council	0.00		
Donations	30,588.92	1,000.00	1,000.00
Eagles	7,500.00		
Special Events(Fund Raising)	0.00	500.00	500.00
United Way, CFC Contributions			
Ready Set Read	0.00	100.00	
Total United Way, CFC Contributions	0.00	100.00	0.00
Total Community Donations	38,088.92	1,600.00	1,500.00
Summer Reading Prog. Income	0.00	1,000.00	1,000.00
Total Local Donat., Grants, Fund Rais	38,088.92	2,600.00	2,500.00
Other Income			
Interest Earned			
Dacotah Bank Interest	162.12		
FCCU CD	0.00		
Interest-Savings, Short-term CD	1.42		
Total Interest Earned	163.54		
Library Services Income			
Book Sales	108.00	50.00	50.00
Credit Card Machine	0.00	200.00	200.00
Fax Income	311.59	100.00	100.00
Fines Collected	64.58	500.00	200.00
ILL Postage Paid	91.00	50.00	50.00
Misc./headphones	839.31		

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Photocopy/Copy income	942.85	700.00	700.00
Total Library Services Income	2,357.33	1,600.00	1,300.00
Other Funds Source			
BC Housing Authority	1,500.00	1,000.00	1,000.00
BC Museum ILS Cost Share	0.00	500.00	500.00
Litchville Elem. ILS Cost Share	500.00	500.00	500.00
Total Other Funds Source	2,000.00	2,000.00	2,000.00
State Fund Source			
State Library Grant	0.00	2,180.00	
Total State Fund Source	0.00	2,180.00	0.00
Transfer from Memorial Account	0.00	6,000.00	6,000.00
Total Other Income	4,520.87	11,780.00	9,300.00
Total Income	358,654.48	348,766.00	358,237.98
Gross Profit	358,654.48	348,766.00	358,237.98
Expense			
1 People - Who We Are			
Employee Benefits			
Director Health Insurance	15,614.13	20,580.00	21,000.00
Director HSA	3,150.00	3,150.00	3,150.00
ND Workers Compensation	284.24	500.00	500.00
SEP - Employee	7,387.93	9,125.55	9,600.00
Total Employee Benefits	26,436.30	33,355.55	34,250.00
Payroll			
Direct Deposit Fees	309.36	300.00	300.00
Employee Payroll	172,150.46	182,511.00	190,000.00
Medicare Expense	2,466.24	2,646.40	2,750.00
Social Security Expense	10,545.19	11,315.69	11,700.00
Total Payroll	185,471.25	196,773.09	204,750.00
Staff Development			
In House Training	100.98	250.00	250.00
Memberships and Dues	455.00	750.00	750.00
Off Site Trning & Conf & Virt	1,044.61	2,000.00	2,000.00
Total Staff Development	1,600.59	3,000.00	3,000.00
Total 1 People - Who We Are	213,508.14	233,128.64	242,000.00
2 Prod, Prog, Svc - What We Do			
Lib Prog-In Person & Virtual			
Adult Programs	1,298.30	1,200.00	1,200.00
Children's Programs	708.87	1,800.00	1,800.00
Outreach Programs			
Parade Throws	1,097.21	2,000.00	1,500.00
Outreach Programs - Other	500.00	500.00	500.00
Total Outreach Programs	1,597.21	2,500.00	2,000.00
Ready Set Read Programs	491.38		
Summer Reading Prog - Grant	2,500.00		
Summer Reading Program	4,067.20	4,000.00	4,000.00

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Teen Programs	276.63	1,800.00	1,800.00
Total Lib Prog-In Person & Virtual	10,939.59	11,300.00	10,800.00
Library Materials			
Physical Materials			
Audio (Audio Books)	20.87	1,500.00	400.00
Book - Adults	7,788.43	9,000.00	9,000.00
Book - Juvenile	7,457.74	8,000.00	8,000.00
Book - Large Pring	4,769.22	5,000.00	5,000.00
Book - Young Adult	2,462.38	3,000.00	3,000.00
Circulating Kits	30.19	1,000.00	1,000.00
Material Processing Supplies	3,949.75	4,000.00	4,000.00
Newspaper	807.05	800.00	1,000.00
OCLC CAT Express	2,275.32	3,000.00	3,000.00
Periodicals	870.62	500.00	1,000.00
Video (DVD)	3,471.37	5,000.00	5,000.00
Total Physical Materials	33,902.94	40,800.00	40,400.00
Virtual Materials			
eBooks (Overdrive)	0.00	4,000.00	4,000.00
ODIN	67.00	300.00	300.00
Total Virtual Materials	67.00	4,300.00	4,300.00
Total Library Materials	33,969.94	45,100.00	44,700.00
Library Services			
Acqiusition Module	0.00		
Advertising & Marketing	4,000.00	4,000.00	4,000.00
Advertising & Marketing - Grant	2,755.18		
Copier Expense	2,249.37	2,300.00	2,300.00
Credit Card Machine Processing	214.66		
DVD resurfacing	300.00	400.00	400.00
Gabby Text Messaging Service	0.00		
ILS System	3,900.00	4,400.00	4,600.00
Postage for ongoing ILL	120.55	150.00	150.00
Website Maintenance-Firespring	1,140.00	1,200.00	1,200.00
Zero Client Annual	796.00	800.00	800.00
Total Library Services	15,475.76	13,250.00	13,450.00
Total 2 Prod, Prog, Svc - What We Do	60,385.29	69,650.00	68,950.00
3 Facility & Infrastructure			
Facility Maintenance			
Exterior			
Exterior Maintenance Exp.			
Building Supplies	17.08	500.00	500.00
General Maintenance & Repair	2,007.17	500.00	500.00
Yearly Flag Replacement x 4	0.00	325.00	325.00
Exterior Maintenance Exp. - Other	389.64		
Total Exterior Maintenance Exp.	2,413.89	1,325.00	1,325.00
Grounds Maintenance			

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Flower Beds	1,662.54	2,000.00	2,000.00
Snow & Ice Removal	0.00	100.00	100.00
Total Grounds Maintenance	1,662.54	2,100.00	2,100.00
Total Exterior	4,076.43	3,425.00	3,425.00
Interior			
Int Maint & Rep			
Elevator Maint. Expense	1,900.80	2,100.00	2,100.00
Furnace Maint. & Repair	6.72	500.00	500.00
Interior Repairs	434.12	500.00	500.00
Library Furniture	110.47	750.00	750.00
Total Int Maint & Rep	2,452.11	3,850.00	3,850.00
Janitorial			
Floor Mat Service - Aramark	1,247.00	1,200.00	1,200.00
Janitorial Services (Open Door)	3,174.00	4,000.00	4,000.00
Janitorial Supplies	1,782.17	3,000.00	3,000.00
Total Janitorial	6,203.17	8,200.00	8,200.00
Total Interior	8,655.28	12,050.00	12,050.00
Interior Maintenance Exp	0.00		
Total Facility Maintenance	12,731.71	15,475.00	15,475.00
Insurance & Utilities			
Insurance -Building	2,334.00	1,900.00	2,400.00
Utilities			
Communication Other(Centurylink	442.99	1,050.00	0.00
Electric	4,483.92	4,800.00	4,800.00
Electrowatchman	540.00	540.00	540.00
Garbage	945.00	900.00	1,000.00
Infrastr R &R	156.00	150.00	150.00
Natural Gas -MDU	2,355.20	2,600.00	2,730.00
Storm Sewer	321.05	420.00	440.00
Telephone Expense-BEK	3,155.40	3,000.00	3,200.00
Water	523.24	720.00	750.00
Total Utilities	12,922.80	14,180.00	13,610.00
Total Insurance & Utilities	15,256.80	16,080.00	16,010.00
Overhead			
Other Types of Expenses	0.00		
Total Overhead	0.00		
Staff Space & Usage			
IT System			
Equipment Computer	809.19	2,500.00	2,000.00
Internet Filtering Subscription	941.34	650.00	650.00
Outside IT Expense	4,400.00	6,000.00	7,000.00
Software Expense	1,037.90	1,000.00	1,000.00
Total IT System	7,188.43	10,150.00	10,650.00
Prof Contract Services			
Auditor Fees	0.00	1,250.00	1,250.00

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Total Prof Contract Services	0.00	1,250.00	1,250.00
Staff Office			
Dues & Fees	434.00	400.00	400.00
Office Furniture	0.00	750.00	750.00
Office Supplies	1,125.97	1,500.00	1,500.00
Postage, Mailing Service	312.64	350.00	350.00
Total Staff Office	1,872.61	3,000.00	3,000.00
Total Staff Space & Usage	9,061.04	14,400.00	14,900.00
Total 3 Facility & Infrastructure	37,049.55	45,955.00	46,385.00
Total Expense	310,942.98	348,733.64	357,335.00
Net Ordinary Income	47,711.50	32.36	902.98
Net Income	47,711.50	32.36	902.98