

Minutes

Valley City Barnes County Public Library Board

Date: October 17, 2017

Members present: Remick, Chandler, Botz, Powell

Members absent: Metcalf, Dahlberg

Staff present: Director Hammel, Bookkeeper Jorissen

I. Call to Order

II. Additions to agenda

III. Minutes:

September 12, 2017

Remick moved, Chandler second; unanimous approval

IV. Financial Report:

1. Susan

Remick moved, Chandler second; unanimous approval

V. Director's Report:

1. Director attended North Dakota Library Association conference- brought back some new ideas and things to think about
2. Bought 7 HP laptops to use in computer lab from VCSU bookstore for \$309 each. Units are two years old but are perfect for our purposes as they have more than enough computing power and memory. They are touch screen which will be very valuable when teaching block coding.
3. Director talked with Nancy Hermanson at Edward Jones regarding the library's account. She would like to make a presentation to the board and talk about our overall investment strategy. Director will invite Nancy to come to November meeting.

VI. Old Business:

1. Flooring

Remick motion- accept lower bid contingent on available installation date, Powell second, unanimous approval

2. Employee retirement accounts- director will educate staff on options

VII. New Business:

1. Copier

Chandler motion to proceed with new copier, Remick second, unanimous approval via roll call

2. Smart board

Check for matching grants or similar outside funding resources

3. Roofing repair quote; re-examine in spring

4. Signatories on Edward Jones Account

Board voted to have President Botz and Treasurer Chandler as signatories on account with Director Hammel given permission to access account information motion by Powell, seconded by Remick

5. December holidays; library will be close Saturday December 23rd for Christmas eve observation
6. Chairs for multipurpose room Remick motion to approve quote, Chandler second unanimous approval by roll call.

VIII. Other:

- 1.

IX. Adjournment

**Next meeting:
Tuesday November 14, 2017 5:05pm**