

Agenda

Valley City Barnes County Public Library Board

Date: Thursday, April 16, 2026, 5:30 pm

Members Present: Anita Tulp, Kelsey Carlson, Megan Bergman, Dewey Magnuson, and Vicky Lovell

Members absent: Kristi Anderson and Phil Mueller

- I. **Call to Order** – Vicky called the meeting to order at 5:27pm.
- II. **Additions to agenda** No additions to the meeting. Megan motioned to accept the agenda. Kelsey seconded.
- III. **Public Comments** – No individual for public comment.
- IV. **Minutes:**
March 2026 minutes – Vicky motioned to approve the meeting minutes for March. Megan seconded. All in favor.
- V. **Financial Report:**
March Financials – Library should be at 25.% or less of budget and is currently at 23%. Megan motioned to approve the financial report, Kelsey seconded.

Roll Call: Vicky Lovell– Yes

Kelsey Carlson – Yes

Megan Bergman - Yes

Dewey Magnuson – Yes

- VI. **Committee Reports:**
Carnegie Committee report by Deedra Froemke- met Tuesday to finalize for summer nights on Central from 4-7 on August 13th. Give away 250 books as prizes, Melissa is ordering those. Thus far, we are at \$2500 and will remain within the \$3000 budget. Tom Gibson will be performing at 5:30pm. Scott Magnuson will be doing the flag retirement ceremony. Pretty much set for the event. Need to find volunteers, about 10-12, and a sign up sheet will be at the front of library all summer. Moving head with a changing table for the men's bathroom but otherwise phase II has no new news for the budgeted amount. The committee will meet again next month. Vicky mentioned hosting tours during the evening and helping push sign-ups for library cards.
- VII. **Policy Reviews / approval**
A look at the Weeding Policy recently reviewed and approved in Oct. 2025
Comparison to other Policies – will table until next month's meeting.
- VIII. **Old Business:**
*Outreach librarian job description draft – tabling until next month's meeting.
-Review of Strategic Plan draft
Thoughts for a tagline- have members pick top 5 and send to Anita so we have a condensed list for next meeting.
Director's evaluation- Kelsey forgot to message Hilde for the evaluations. She will reach out and send out to staff.

Director's HSA- Anita's HSA amount (\$3400) will be given to her as a "bonus" to her salary since she is unable to have an HSA due to Medicare laws. Anita will reach out to Amy to see how best it be distributed either monthly or quarterly. Dewey motioned to approve. Kelsey seconded.

Roll Call: Vicky Lovell– Yes
Megan Bergman - Yes

Kelsey Carlson – Yes
Dewey Magnuson – Yes

IX. New Business:

Proposal to close the library for Community Days June 20th - Vicky motioned to close the library for community days. Kelsey seconded. All in favor.

Motion to move forward and apply to the Americorp program for a parttime outreach librarian

Library audit – discussed moving forward with starting application. Anita will investigate if we must pay \$1000 prior to receiving the employee. Vicky motioned to approve. Dewey seconded. All in favor.

X. Director's Report:

April Director's Report – accessibility requirements are proving to be challenging. Melissa and Anita are working to figure out the best method to archive many of the documents on the website to "ease" the accessibility requirements. Anita also promoted National Library Week and gave us all posters to hang up. Anita mentioned getting a seed project started as well too.

XI. Adjournment – Kelsey motioned to adjourn. Megan seconded. All in favor. Meeting was adjourned at 6:11pm.

Next meeting:

Thursday, May 21, 2026, 5:30 pm