

## Minutes

### Valley City Barnes County Public Library Board

Date: September 11, 2018

- I. **Call to Order:** Meeting was called to order at 5:03pm by Kalyn B. In attendance were Melissa R., Steve H., Bill C., and Hilde V. Absent Ross P.
- II. **Additions to Agenda:** There were no additions to the agenda.
- III. **Minutes:** BC motioned to approve the minutes as presented, HVG 2<sup>nd</sup>. Minutes approved by unanimous vote.
- IV. **Financial Report:** Susan was not in attendance. No financial report given.
- V. **Director's Report:**
  - a. There will be a beta test for ILS
  - b. Grant Proposal sent to the Bridges Art Counsel for Art supplies for \$480
- VI. **Policy Review:**
  - a. Patron Conduct Policy: Was reviewed by board. New policy will be posted internally as well as posted on web site. Motion to approve by BC, 2<sup>nd</sup> HVG. Unanimous vote.
- VII. **Old Business:**
  - a. Bylaws: Melissa and Hilde have done some work updating bylaws. Steve will get a copy of what was worked on and print copies for next meeting, so they can be reviewed and discussed by the full board.
  - b. Parking lot committee report: There was discussion of the proposed parking lot agreement with the school. Changes to the agreement to add a map of the parking lot to the agreement. Change wording regarding number of spaces to North half of lot, as we currently do not know how many spaces that accurately is. Hilde will be contacting a professor at VCSU who may wish to have students measure and map out the parking lot as a class assignment. Motion made by BC, 2<sup>nd</sup> HVG to make discussed changes and send proposed agreement to Carl for a further review.
  - c. Director's Review: Tabled until November meeting. We will have a full board at that time.
- VIII. **New Business:**
  - a. Liability Insurance: need to verify if we are covered under either city or county liability insurance. RP will check with the city. BC will check with the county. SH will contact State Library contacts. Will bring information to the Oct. meeting.

- b. Meeting Time Change: BC proposed a change of regular meeting time to second Thursday of each month & to change time to 5:30pm. 2<sup>nd</sup> by HVG. Next meeting will be Oct 11, 2018 @ 5:30pm.

IX. **Other:**

X. **Adjournment:** Meeting was adjourned at 6:15pm

**Next Meeting:  
Thursday October 11, 2018 @ 5:30pm**