

Valley City Barnes County Public Library

Profit & Loss Budget vs. Actual

January through July 2023

	Jan - Jul 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Government Income				
City Fund Income				
City Property Mills	147,599.55	173,100.00	-25,500.45	85.3%
Homestead Credit, City	5,157.89	0.00	5,157.89	100.0%
State Aid Public Libraries	0.00	8,218.75	-8,218.75	0.0%
Total City Fund Income	152,757.44	181,318.75	-28,561.31	84.2%
County Fund Income				
County Penalty and Interest	282.77	250.00	32.77	113.1%
County Property Mills	144,289.26	151,274.23	-6,984.97	95.4%
Disabled Veteran's HSTD	0.00	200.00	-200.00	0.0%
Homestead Credit County	324.27	300.00	24.27	108.1%
State Aid Public Libraries	0.00	11,845.00	-11,845.00	0.0%
State Aid Telecom	1,252.79	1,250.00	2.79	100.2%
Total County Fund Income	146,149.09	165,119.23	-18,970.14	88.5%
Total Government Income	298,906.53	346,437.98	-47,531.45	86.3%
Local Donat., Grants, Fund Rais				
Community Donations				
Donations				
Staff Developmnt	50.00			
Donations - Other	3,050.99	1,000.00	2,050.99	305.1%
Total Donations	3,100.99	1,000.00	2,100.99	310.1%
Special Events(Fund Raising)	1,012.00	500.00	512.00	202.4%
Total Community Donations	4,112.99	1,500.00	2,612.99	274.2%
Summer Reading Prog. Income	0.00	1,000.00	-1,000.00	0.0%
Total Local Donat., Grants, Fund Rais	4,112.99	2,500.00	1,612.99	164.5%
Other Income				
Interest Earned				
Dacotah Bank Interest	1,079.06			
Total Interest Earned	1,079.06			
Library Services Income				
Book Sales	2.00	50.00	-48.00	4.0%
Credit Card Machine	0.00	200.00	-200.00	0.0%
Fax Income	152.85	100.00	52.85	152.9%
Fines Collected	16.45	200.00	-183.55	8.2%
ILL Postage Paid	102.00	50.00	52.00	204.0%

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Misc./headphones	656.45			
Photocopy/Copy income	653.20	700.00	-46.80	93.3%
Total Library Services Income	1,582.95	1,300.00	282.95	121.8%
Other Funds Source				
BC Housing Authority	1,300.00	1,000.00	300.00	130.0%
BC Museum ILS Cost Share	0.00	500.00	-500.00	0.0%
Litchville Elem. ILS Cost Share	0.00	500.00	-500.00	0.0%
Total Other Funds Source	1,300.00	2,000.00	-700.00	65.0%
Transfer from Memorial Account	0.00	6,000.00	-6,000.00	0.0%
Total Other Income	3,962.01	9,300.00	-5,337.99	42.6%
Uncategorized Income	992.79			
Total Income	307,974.32	358,237.98	-50,263.66	86.0%
Gross Profit	307,974.32	358,237.98	-50,263.66	86.0%
Expense				
1 People - Who We Are				
Employee Benefits				
Director Health Insurance	5,156.55	21,000.00	-15,843.45	24.6%
Director HSA	3,000.00	3,150.00	-150.00	95.2%
ND Workers Compensation	544.17	500.00	44.17	108.8%
SEP - Employee	3,459.17	9,600.00	-6,140.83	36.0%
Total Employee Benefits	12,159.89	34,250.00	-22,090.11	35.5%
Payroll				
Direct Deposit Fees	405.00	300.00	105.00	135.0%
Employee Payroll	105,744.52	190,000.00	-84,255.48	55.7%
Medicare Expense	1,533.29	2,750.00	-1,216.71	55.8%
Social Security Expense	6,556.16	11,700.00	-5,143.84	56.0%
Total Payroll	114,238.97	204,750.00	-90,511.03	55.8%
Staff Development				
In House Training	292.87	250.00	42.87	117.1%
Memberships and Dues	583.00	750.00	-167.00	77.7%
Off Site Trning & Conf & Virt	0.00	2,000.00	-2,000.00	0.0%
Total Staff Development	875.87	3,000.00	-2,124.13	29.2%
Total 1 People - Who We Are	127,274.73	242,000.00	-114,725.27	52.6%
2 Prod, Prog, Svc - What We Do				
Lib Prog-In Person & Virtual				

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Adult Programs	376.36	1,200.00	-823.64	31.4%
Children's Programs	299.07	1,800.00	-1,500.93	16.6%
Outreach Programs				
Parade Throws	2,641.97	1,500.00	1,141.97	176.1%
Outreach Programs - Other	123.04	500.00	-376.96	24.6%
Total Outreach Programs	2,765.01	2,000.00	765.01	138.3%
Summer Reading Program	4,839.48	4,000.00	839.48	121.0%
Teen Programs	523.10	1,800.00	-1,276.90	29.1%
Total Lib Prog-In Person & Virtual	8,803.02	10,800.00	-1,996.98	81.5%
Library Materials				
Physical Materials				
Audio (Audio Books)	197.47	400.00	-202.53	49.4%
Book - Adults	4,647.61	9,000.00	-4,352.39	51.6%
Book - Juvenile	5,269.17	8,000.00	-2,730.83	65.9%
Book - Large Pring	3,398.65	5,000.00	-1,601.35	68.0%
Book - Young Adult	1,322.55	3,000.00	-1,677.45	44.1%
Circulating Kits	163.83	1,000.00	-836.17	16.4%
Material Processing Supplies	3,258.39	4,000.00	-741.61	81.5%
Newspaper	852.00	1,000.00	-148.00	85.2%
OCLC CAT Express	1,967.00	3,000.00	-1,033.00	65.6%
Periodicals	1.00	1,000.00	-999.00	0.1%
Video (DVD)	2,618.03	5,000.00	-2,381.97	52.4%
Total Physical Materials	23,695.70	40,400.00	-16,704.30	58.7%
Virtual Materials				
eBooks (Overdrive)	2,000.00	4,000.00	-2,000.00	50.0%
ODIN	0.00	300.00	-300.00	0.0%
Total Virtual Materials	2,000.00	4,300.00	-2,300.00	46.5%
Total Library Materials	25,695.70	44,700.00	-19,004.30	57.5%
Library Services				
Advertising & Marketing	3,529.62	4,000.00	-470.38	88.2%
Copier Expense	1,597.25	2,300.00	-702.75	69.4%
Credit Card Machine Processing	123.70			
DVD resurfacing	175.00	400.00	-225.00	43.8%
ILS System	4,410.00	4,600.00	-190.00	95.9%
Postage for ongoing ILL	90.77	150.00	-59.23	60.5%
Website Maintenance-Firespring	665.00	1,200.00	-535.00	55.4%
Zero Client Annual	956.00	800.00	156.00	119.5%
Total Library Services	11,547.34	13,450.00	-1,902.66	85.9%

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Total 2 Prod, Prog, Svc - What We Do	46,046.06	68,950.00	-22,903.94	66.8%
3 Facility & Infrastructure				
Facility Maintenance				
Exterior				
Exterior Maintenance Exp.				
Building Supplies	0.00	500.00	-500.00	0.0%
General Maintenance & Repair	1,284.95	500.00	784.95	257.0%
Yearly Flag Replacement x 4	0.00	325.00	-325.00	0.0%
Exterior Maintenance Exp. - Other	1,069.55			
Total Exterior Maintenance Exp.	2,354.50	1,325.00	1,029.50	177.7%
Grounds Maintenance				
Flower Beds	442.30	2,000.00	-1,557.70	22.1%
Snow & Ice Removal	58.69	100.00	-41.31	58.7%
Total Grounds Maintenance	500.99	2,100.00	-1,599.01	23.9%
Total Exterior	2,855.49	3,425.00	-569.51	83.4%
Interior				
Int Maint & Rep				
Elevator Maint. Expense	0.00	2,100.00	-2,100.00	0.0%
Furnace Maint. & Repair	996.74	500.00	496.74	199.3%
Interior Repairs	297.25	500.00	-202.75	59.5%
Library Furniture	689.96	750.00	-60.04	92.0%
Total Int Maint & Rep	1,983.95	3,850.00	-1,866.05	51.5%
Janitorial				
Floor Mat Service - Aramark	829.43	1,200.00	-370.57	69.1%
Janitorial Services (Open Door)	1,771.00	4,000.00	-2,229.00	44.3%
Janitorial Supplies	791.65	3,000.00	-2,208.35	26.4%
Total Janitorial	3,392.08	8,200.00	-4,807.92	41.4%
Total Interior	5,376.03	12,050.00	-6,673.97	44.6%
Interior Maintenance Exp	395.00			
Total Facility Maintenance	8,626.52	15,475.00	-6,848.48	55.7%
Insurance & Utilities				
Insurance -Building	4,572.00	2,400.00	2,172.00	190.5%
Utilities				
Electric	2,815.46	4,800.00	-1,984.54	58.7%
Electrowatchman	540.00	540.00	0.00	100.0%
Garbage	601.00	1,000.00	-399.00	60.1%
Infrastr R &R	91.00	150.00	-59.00	60.7%

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Natural Gas -MDU	1,788.83	2,730.00	-941.17	65.5%
Storm Sewer	172.33	440.00	-267.67	39.2%
Telephone Expense-BEK	1,942.94	3,200.00	-1,257.06	60.7%
Water	273.58	750.00	-476.42	36.5%
Total Utilities	8,225.14	13,610.00	-5,384.86	60.4%
Total Insurance & Utilities	12,797.14	16,010.00	-3,212.86	79.9%
Staff Space & Usage				
IT System				
Equipment Computer	0.00	2,000.00	-2,000.00	0.0%
Internet Filtering Subscription	0.00	650.00	-650.00	0.0%
Outside IT Expense	3,903.20	7,000.00	-3,096.80	55.8%
Software Expense	1,010.90	1,000.00	10.90	101.1%
Total IT System	4,914.10	10,650.00	-5,735.90	46.1%
Prof Contract Services				
Attorney Fees	1,000.00			
Auditor Fees	0.00	1,250.00	-1,250.00	0.0%
Total Prof Contract Services	1,000.00	1,250.00	-250.00	80.0%
Staff Office				
Dues & Fees	320.00	400.00	-80.00	80.0%
Office Furniture	733.82	750.00	-16.18	97.8%
Office Supplies	985.79	1,500.00	-514.21	65.7%
Postage, Mailing Service	334.20	350.00	-15.80	95.5%
Total Staff Office	2,373.81	3,000.00	-626.19	79.1%
Total Staff Space & Usage	8,287.91	14,900.00	-6,612.09	55.6%
Total 3 Facility & Infrastructure	29,711.57	46,385.00	-16,673.43	64.1%
Total Expense	203,032.36	357,335.00	-154,302.64	56.8%
Net Ordinary Income	104,941.96	902.98	104,038.98	11,621.7%
Other Income/Expense				
Other Income				
Insurance Proceeds	8,668.25			
Total Other Income	8,668.25			
Net Other Income	8,668.25			
Net Income	113,610.21	902.98	112,707.23	12,581.7%