

Valley City/Barnes County Public Library Board meeting Minutes
Special Meeting of the Board
Tuesday, July 19, 2013 12:00 pm at the Library

Members present: Liz Johnson, Margaret Dahlberg, Cathryn Stillings, Kalyn Botz

Absent: Phil Leitner, Madeline Luke

Library Staff present: Steve Hammel (Director)

Agenda: Roofing and Elevator Repairs

Call to order: President Johnson called the emergency board meeting to order at 12:04

1. Director Hammel presented the bid for roof repairs from A & R Roofing. An inspection of the roof, completed Wednesday afternoon, revealed several areas on the roof that need repair, due to deterioration to the tar paper covering the area between the edge of the roof and the edge of the building.

A & Roofing presented a “not to exceed” estimate of \$4700. They will install a rubber membrane and replace the rotting plywood underlayment.

Botz moved and Stillings seconded that the Board accept the bid from A & R Roofing. Motion carried. Hammel will contact them and get the project started. He believes that they will be able to start next week.

2. Hammel explained that building code changed requires that we retrofit the elevator with motion sensor, now that the elevator door does not open reliably.

The north side door only will cost about \$4K; doing both sides will cost \$5K. Price does not include permits and sales tax.

Otis Elevator will do the work. Stillings moved and Botz seconded to accept the \$5k bid plus cost of permits and tax. Motion carried. Hammel will contact Otis.

Meeting adjourned 12:27 pm