

Meeting Minutes

Valley City Barnes County Public Library Board

Date: Thursday, January 11, 2024

Attending: Hilde van Gijssel, Vicky Lovell, Dewey Magnuson
Annie Beauchman, Kelsey Ihry, Anita Tulp (Director)
Absent: Deedra Froemke, Annie Beauchman

Call to Order

The meeting was called to order by Hilde van Gijssel at 5:33pm.

Additions to the Agenda

None.

Minutes

The minutes from the December 21, 2023 meeting were reviewed. Vicky Lovell motioned to approve; Kelsey Ihry second. Motion carried.

Financial Report

Reconciled 2023 Budget. We did not receive the full amount from the city or county for 2023. We did not receive as much state aid as we thought we were going to get but we did receive more donations in 2023. Net income for the year was over the predicted budget. Kelsey Ihry motioned to approve the financials as presented; Dewey Magnuson second. Motion carried.

Roll Call: Hilde van Gijssel: Y Dewey Magnuson: Y
 Vicky Lovell: Y Kelsey Ihry: Y

Director's Report

An electronic version was sent out previously. Anita Tulp reviewed a few items in the report including the work done by the staff who came in during the ice storm situation two weeks ago. She has been working on the grants for the public spaces as well as information from the architects for the roof project.

Committee Reports

Foundation Meeting report: The Library Foundation Board met on Monday, January 8, 2024, via zoom. A physical paper copy of the report was provided at the meeting.

Old Business

Board Member Rotation – adjust terms to create more stability within the board, tabled until February.

Disaster Plan – An electronic version was sent out previously.

Vicky Lovell motioned to approve the disaster plan for the year 2024; Dewey Magnuson second. Motion carried.

Roof Update: Unfortunately, we did not receive the \$50,000 grant from the historical society. The Library Foundation met this month and have a few members who will be meeting monthly going forth to get the capital campaign going and have a lot of great ideas to get going. As of right now, we have roughly \$203,000 out of \$380,000 secured for the project. Word has gotten out that this project is a go and many donations have been trickling in. The foundation will oversee securing additional grants specifically for a Carnegie library. Anita has started working on the business plan for the library during the roof construction project and provided rough draft copies in person of this. She is looking into storage for the books located in the main library area. Per Kerry at Burns Architect, he is estimating 5 months for the roof and rotunda project which he believes will be more than enough dependent on the contractor.

Suggested project schedule and A/E fees: Kerry from Burns Architect suggested we start the bidding process at the same time for the roof and rotunda projects but separate the bids independently to help keep costs lower.

Dewey Magnuson motioned to approve the bidding process; Kelsey Ihry second. Motion carried.

The Rural Development Finance Corporation offers loans to help with community projects. We are looking to apply for the RDFC Community Capital Loan.

Dewey Magnuson motioned to approve to apply for the Community Capital Loan through NDAREC rural development program; Vicky Lovell second. Motion carried.

Roll Call:	Hilde van Gijssel: Y	Dewey Magnuson: Y
	Vicky Lovell: Y	Kelsey Ihry: Y

New Business

Anita requested closing the library for a day to review the disaster policy as a staff training day. She will create a proposal for us to review for the February meeting.

Adjournment

Kelsey Ihry motioned to adjourn at 6:24 pm; Dewey Magnuson second. Motion carried.

Next Meeting

**Thursday, February 8th 2024
5:30pm**