

Meeting Minutes

Valley City Barnes County Public Library Board

Date: May 19, 2022

Attending – Hilde van Gijssel, Deedra Froemke, Vicky Lovell, Joe DeMasi,
Steve Hammel (director), Melissa Lloyd (assistant director)

Absent – Dewey Magnuson, Tim Kadrmas

Call to Order

Meeting called to order at 5:33pm by Hilde van Gijssel.

Additions to Agenda

2 new board member applications, battery pack, network upgrades for discussion.

Approval of Minutes

Minutes from the April 21, 2022 meeting were reviewed, along with the hiring committee minutes from May 5th and May 10th. Vicky Lovell motioned to approve; Joe DeMasi second. Approved.

Financial Report

Joe DeMasi motioned to approve the financials as presented; Deedra Froemke second. Approved.

Roll Call: Vicky Lovell: Y Deedra Froemke: Y
 Hilde van Gijssel: Y Joe DeMasi: Y

Director's Report

A written report was previously submitted via email. Summer learning is ready and June and July events calendars are complete. We have not received any response regarding the approved MOUs sent out in March to the museum's board president and the principal at Litchville elementary. Director and Assistant Director have been working on the transition. We did lose some roof shingles in last big windstorm, but no new leaks. Rally in the Valley is June 18 and we will have a float. Volunteers are needed.

Committee Reports

Building Committee is still in its' planning stages. Chad Peterson at KLJ will see if he can find volunteers to join the committee. There was some discussion about the project and another bid that should be arriving shortly.

Old Business

The new logo design options were reviewed. Vicky Lovell motioned for the open book design, Joe DeMasi second, and after further review, motion was retracted and it was decided to seek public input before making the final decision.

Deedra Froemke motioned to approve the marketing plan as presented; Vicky Lovell second. Approved unanimously.

New Business

We have an application for an interim director. The hiring committee will be interviewing next week. The position was posted in a few more areas and the committee has a good start on drafting/updating current job descriptions.

Hilde talked with Dacotah Bank and we can open new credit card accounts online. We would close all Wells Fargo accounts. Vicky Lovell motioned to open new accounts with a \$10k limit/\$2500 per purchase; Deedra Froemke second. Approved

Roll Call: Vicky Lovell: Y Deedra Froemke: Y
Hilde van Gijssel: Y Joe DeMasi: Y

It was discussed that the library be closed for Rally in the Valley. Joe DeMasi motioned to approve; Vicky Lovell second. Approved unanimously.

The Pie and Ice Cream Social for Rally in the Valley will continue as planned. There has been no plan thus far regarding outdoor landscaping or flower planting. Hilde van Gijssel will contact a friend that may be able to plant a few things and will get an estimate. The June board meeting will remain as scheduled.

Our current credit card has 100,000 points to spend and it was requested to redeem those points on a 50-inch TV for programs and teleconferencing. Vicky Lovell motioned to approve; Deedra Froemke second. Approved unanimously.

It was requested to purchase an Owl Teleconferencing unit. There was some discussion that the tech budget is over so this would need to come out of another area's budget. Deedra Froemke motioned to approve the purchase up to \$900; Joe DeMasi second. Approved.

Roll Call: Vicky Lovell: Y Deedra Froemke: Y
Hilde van Gijssel: Y Joe DeMasi: Y

The Board President's yearly presentation to the city and county commissions are due before July 1st. Vicky Lovell will set up the meeting with the county commission on July 18. Hilde van Gijssel will contact the city and set up a date and time. Director Steve Hammel will have the state library prepare some info as well.

Other

There were two new board member applications - Allen Blume and Annie Beauchman. Vicky Lovell Motioned to approve board appointees; Deedra Froemke second. Approved unanimously.

Our current network battery backup is no longer working and is needed in case of a power outage. A second quote is being requested to include labor charges that were not indicated in the initial quote. Vicky Lovell motioned to table the decision until additional info can be obtained; Joe DeMasi second. Unanimously tabled.

Adjournment

Joe DeMasi motioned to adjourn; Deedra Froemke second. Adjourned at 7:12pm.

**Next meeting:
Thursday June 16th, 2022 5:30pm**

