

## Minutes

### Valley City Barnes County Public Library Board

Date: December 13, 2018

- I. **Call to Order:** meeting called to order 6:03. In attendance Hilde van Gijessel, Kalyn Botz, Steve Hammel, Vicky Lovell, Ruth Berg, Bill Carlbloom, & Ross Powell
- II. **Additions to Agenda:** no additions to agenda
- III. **Minutes:** Motion to approve minutes as presented MR 2<sup>nd</sup> HVG. Unanimous approval
- IV. **Financial Report:** HVG moves to approve the financial report as presented, 2<sup>nd</sup> RP. Roll Call Vote: all approve
- V. **Director's Report:**
  - a. Susan resigning as bookkeeper Dec 31<sup>st</sup> 2018. Amy Johnson will be replacing her starting in Jan.
  - b. Ashley also resigning Dec. 22. Eliza will help out during Winter break. There are a couple of people who may be able to fill a 10 hour position.
- VI. **Old Business:**
  - a. Parking Lot: Discussion about the proposed changes to the proposed agreement. Discussion of the termination clause. HVG motion as a first reading of agreement. 2<sup>nd</sup> RB. Vote on in January meeting.
  - b. Litchville Branch: more discussion of the logistics to continue.
  - c. 2019 Budget: Steve went over changes proposed by the board from last meeting to increase pay 2.5%. Motion to approve 2.5% salary increase to include bringing Angela and Melissa to same level HVG, 2<sup>nd</sup> RP. Roll Call Vote: All approve. Motion to increase SEP to 3.5% HVG, 2<sup>nd</sup> RB. Roll Call Vote: all approve. Motion to approve the budget as presented HVG, 2<sup>nd</sup> RP. Roll Call Vote: All approve.
- VII. **New Business:**
  - a. Contribution from Greg Lewis to the foundation tabled for next meeting
- VIII. **Other:** want a page to line out who has signing privileges and what all the accounts are. MR will talk to banks where all accounts are held and bring to next meeting.
- IX. **Adjournment:** meeting adjourned at 6:55pm

**Next Meeting:**  
January 10 @ 5:30