

Minutes

Valley City Barnes County Public Library Board

Date: February 13, 2018

Members Present: Metcalf, Chandler, Van Gijssel, Remick

Members Absent: Botz, Powell

Staff Present: Melissa Lloyd (minutes), Director Hammel missing due to illness

I. Call to Order 8:08: VP Metcalf

II. Additions to agenda

III. Minutes:

January 9, 2018 Corrections of typos of Van Gijssel's and Remick's names. Motion by Metcalf to correct names in the minutes. Van Gijssel second. Motion carried and approved unanimously

IV. Financial Report:

1. Due to miscommunication stemming from Director's illness no financials were available. February financials will be distributed to Board Members prior to next meeting. Motion by Remick to table financials until April meeting, second by Van Gijssel. Motion carried and approved unanimously by rollcall.

V. Director's Report:

1. Irma retired effective February 5th. She had been with the library for 25 years.
2. Hired Vince DiPortanova for the open 20 hour position. This is his second week and he's doing well.
3. Director contracted with TrueIT out of Fargo to install a network and computer monitoring and control system and new network virus protection. This will help library IT staff (director) better manage all staff computers and keep software up to date from a centralized interface. This also allows easier bump up to higher skilled technician if an issue cannot be addressed inhouse.
4. The library has purchased a new Sonicwall network firewall. As part of an upgrade promotion we received the hardware for free with the purchase of a three year license. The yearly service/license fee is about a \$100 per year increase over what we are paying for now however there have been significant software and hardware upgrades since we installed the present unit four years ago.
5. Library, in partnership with City County Health, hosted two Mental Health First classes. Response was excellent and we hope to do more in the future.
6. Melissa and Angela attended a Summer Learning workshop given by the state library at West Fargo PL. Both were disappointed with the presentation. Melissa Lloyd's Frustration with Summer Reading Workshop discussion. Hilde suggested writing a letter to express the needs of a public librarian.
7. We had our DVD resurfacing machine replaced. Since we rent the unit there was zero cost. The machine has been moved to the front office so it will hopefully get more regular usage.

VI. Old Business:

1. Received notification the audit for 2012,2013,2014 has been completed and submitted to the state auditor. There is a \$75 filing fee.
2. Edward Jones account. Lawyers at Edward Jones have stated they (EJ) cannot hold our account since the library is considered a public entity. Director has asked about transferring the account to the foundation and am still waiting on an answer. Van Gijssel requested verification regarding the library foundation, and that the Library Board and Foundation board are the same members. Sheyenne Community Foundation did not meet the needs of the Library Foundation so opted to create their own. Might Reconsider the Sheyenne Community Foundation. Question was asked if Dakota Bank could take over the Edward Jones account. Van Gijssel suggests we might have to review other options if Edward Jones is no longer viable. Does Edward Jones manage for other Non-profits, unknown? Sheyenne Community Foundation can accept all kinds of accounts, however they might not be able to take Edward Jones account either. The Board have issues concerning the Edward Jones account, and that they need to explore options for what to do with it.

VII. New Business:

1. Van Gijssel suggested new ideas on the importance of reading, especially for struggling readers and ESL Students. Kay Kringlie has new Americans in town. How do we get new Americans to come to the Library and be involved with the Library? Problem is transportation? Metcalf Suggested taxi service. Chandler asks if there is a way we can make the community more aware and get more people to the library. How to reach people we can't? Metcalf: Cool idea, nice big room, One Saturday Morning have Ethnic food from Around the world. Van Gijssel: Bridges to Community helps the community make connections with new Americans. What prevents them from getting to the Library, don't understand what the Library is for, transportation? Survey to find out what are their needs? Can the Library Fill those needs? Get more information regarding this subject.
2. Program Stats from one year to another

VIII. Other:

1. March meeting will be cancelled because there will not be enough members for a quorum. Next meeting will be the regular one on April 10th

IX. Adjournment 5:45: motion to adjourn Remick, second Chandler.

**Next meeting:
Tuesday April 10, 2018 5:05pm**